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SUPPLIER QUESTIONNAIRE SUPPLEMENT

COMPANY NAME: GUANGHSING INDUSTRIAL PTY. LTD.

QUALITY MANAGEMENT SYSTEM (QMS)				
General	Y	N	N/A	COMMENT
• Do you have a quality management system composed of documented procedures based on a national standard? If yes, indicate which one.	☒	☐	☐	ISO-9001:2015
• Do you have outsourced processes?	☒	☐	☐	
• Do you have procedures in place to control outsourced processes?	☒	☐	☐	

Control of Documents	Y	N	N/A	COMMENT
• Do you have a document control system?	☒	☐	☐	
• Are documents approved for adequacy prior to use and reviewed and updated when necessary?	☒	☐	☐	
• Are current revisions of documents available for those who need to use them?	☒	☐	☐	
• Are obsolete revisions removed to prevent unintended use?	☒	☐	☐	

Control of Records	Y	N	N/A	COMMENT
• Do you have a process to control Quality records?	☒	☐	☐	
• Have you defined Quality records within your QMS?	☒	☐	☐	
• Are records of inspections and tests maintained?	☒	☐	☐	
• Are the defined controls used to identify, store, protect, retrieve, and disposition records adequate?	☒	☐	☐	
• Are quality records retained for a specified period? How long?	☒	☐	☐	1-3 years pending on document type

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MANAGEMENT RESPONSIBILITY				
Management Commitment	Y	N	N/A	COMMENT
• Does top management have a process for communicating the importance of meeting customer, statutory and regulatory requirements to the organization	☒	☐	☐	

Quality Policy	Y	N	N/A	COMMENT
• Do you have a Quality Policy?	☒	☐	☐	

Quality Planning	Y	N	N/A	COMMENT
• Do you perform quality planning	☒	☐	☐	
• Are measurable quality objectives established and communicated to all relevant functions	☒	☐	☐	

Management Responsibility, Authority & Communication	Y	N	N/A	COMMENT
• Do individuals responsible for quality have the necessary authority to make decisions that impact the quality of the product?	☒	☐	☐	

Management Review	Y	N	N/A	COMMENT
• Do you conduct periodic management reviews of the QMS?	☒	☐	☐	
• Does the review include input from internal audits, customer feedback, process performance and product conformity data?	☒	☐	☐	
• Do you maintain records of management review?	☒	☐	☐	As per ISO-9001 guideline

RESOURCE MANAGEMENT				
Provision of Resources	Y	N	N/A	COMMENT
• Do you have adequate resources to meet and maintain quality requirements?	☒	☐	☐	

Human Resources/Training	Y	N	N/A	COMMENT
• Do you have a documented training program for employees performing work affecting product quality?	☒	☐	☐	
• Does this program include the definition of the required competencies?	☒	☐	☐	
• Do you ensure employees have the education, training, skills or experience necessary to meet these requirements?	☒	☐	☐	
• Do you evaluate the effectiveness of this training?	☒	☐	☐	
• Do you maintain records of training?	☒	☐	☐	

PRODUCT REALIZATION				
Planning of Product Realization	Y	N	N/A	COMMENT
• Do you develop plans and/or processes for manufacturing product to meets requirements?	☒	☐	☐	
• Are inspection and test activities based on product acceptance criteria?	☒	☐	☐	

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Customer-Related Processes	Y	N	N/A	COMMENT
• When customer requirements change, is there a process that ensures relevant personnel are notified and relevant documents are amended?	☒	☐	☐	
• Is there a process for communicating with customer on product information, inquiries, contracts, or order handling, including amendments and customer feedback?	☒	☐	☐	
• Are product related requirements reviewed prior to commitment to supply product to customer?	☒	☐	☐	
• Are records of the review and actions rising from the review documented and maintained?	☒	☐	☐	

Design & Development	Y	N	N/A	COMMENT
• Do you maintain a process for implementation of design changes?	☒	☐	☐	
• Is your organization responsible for design of product purchased by Trenton Systems? (If No, skip to next section)	☒	☐	☐	
• Are design and development inputs defined and documented?	☒	☐	☐	
• Are process controls in-place to ensure results are achieved and issues resolved that develop during review, verification, or validation?	☒	☐	☐	
• Are periodic design reviews held?	☒	☐	☐	
• Are design and development outputs validated against the inputs?	☒	☐	☐	
• Are design and development changes controlled to ensure there are no adverse impacts on conformity to products?	☒	☐	☐	

Purchasing	Y	N	N/A	COMMENT
• Are procurement sources evaluated and monitored?	☒	☐	☐	
• Do you specify applicable quality requirements to the supplier?	☒	☐	☐	
• Do you maintain a documented system for the verification of purchased product?	☒	☐	☐	
• Do you maintain an “Approved Supplier Listing”?	☒	☐	☐	
• Are criteria for selection, evaluation, and re-evaluation (including requesting corrective action when appropriate) of suppliers established and are evaluations documented?	☒	☐	☐	
• Do you maintain records of supplier evaluations?	☒	☐	☐	
• Do procedures indicate the electrical, electronic, or electromechanical assembly be purchased from the OEM/OCM or authorized source?	☒	☐	☐	

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Control of Production & Service	Y	N	N/A	COMMENT
• Do you perform in-process inspections?	☒	☐	☐	
• Are procedures for equipment and facilities maintenance established?	☒	☐	☐	
• Are production and/or service carried out under controlled conditions?	☒	☐	☐	
• Do conditions include the availability of acceptance criteria, work instructions and monitoring equipment?	☒	☐	☐	
• Are records available to substantiate acceptability of product?	☒	☐	☐	

Validation of Processes	Y	N	N/A	COMMENT
• Are processes validated where the product cannot be verified by subsequent monitoring & measuring?	☒	☐	☐	
• Do validations include defined criteria for review and approval of processes?	☒	☐	☐	

ID & Traceability	Y	N	N/A	COMMENT
• If required, can you provide material traceability?	☒	☐	☐	
• Are incoming materials identified and segregated until acceptance?	☒	☐	☐	
• Are materials in stores identified and controlled?	☒	☐	☐	
• Are in-process materials identified and controlled?	☒	☐	☐	
• Is the status of inspection identified throughout product realization?	☒	☐	☐	
• Do you maintain records demonstrating product identification and traceability when required?	☒	☐	☐	

Customer Property	Y	N	N/A	COMMENT
• Do you utilize any customer provided product or equipment in your process?	☒	☐	☐	
• Is customer property identified and stored to prevent loss or damage?	☒	☐	☐	
• Do you have a mechanism to alert the customer if their property is damaged or lost?	☒	☐	☐	
• Do you maintain records of damage or loss?	☒	☐	☐	

Preservation of Product	Y	N	N/A	COMMENT
• Do procedures or processes exist for the storage, protection, handling, and preservation of product?	☒	☐	☐	
• Is the conformity of the product preserved internally and during delivery to the intended destination?	☒	☐	☐	
• Do you have a process to manage shelf life or age control materials?	☒	☐	☐	

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Control of Monitoring and Measuring Devices	Y	N	N/A	COMMENT
• Do you utilize any inspection, measuring or test equipment in your processes for the acceptance of product or services supplied to Trenton Systems	☒	☐	☐	
• Are measuring and test equipment uniquely identified?	☒	☐	☐	
• Is the calibration status of measuring and test readily identifiable?	☒	☐	☐	
• Is measuring and test equipment used for acceptance calibrated against nationally accepted standards?	☒	☐	☐	
• Does the program account for and require disposition of product previously accepted, when equipment is found out of calibration or out of tolerance?	☒	☐	☐	
• Do you maintain records of calibrations?	☒	☐	☐	

MEASUREMENT, ANALYSIS & IMPROVEMENT				
Customer Satisfaction	Y	N	N/A	COMMENT
• Do you have a method to measure customer satisfaction?	☒	☐	☐	

Internal Audit	Y	N	N/A	COMMENT
• Do you maintain an internal audit program?	☒	☐	☐	As per ISO-9001 Guideline
• Do you maintain records of internal audits?	☒	☐	☐	

Monitoring & Measurement of Processes	Y	N	N/A	COMMENT
• Are processes monitored and measured to demonstrate achievement of planned results?	☒	☐	☐	
• Is action taken if processes are not producing planned results or to achieve continual improvement?	☒	☐	☐	

Monitoring & Measurement of Products	Y	N	N/A	COMMENT
• Do you monitor or measure the characteristics of your products	☒	☐	☐	
• Do you have documented procedures that contain acceptance criteria?	☒	☐	☐	
• Is the final release of product approved by a relevant authority?	☒	☐	☐	
• Do you maintain records of the acceptability of products?	☒	☐	☐	

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Control of Nonconforming Product	Y	N	N/A	COMMENT
• Do you control nonconforming material to prevent its unintended use or delivery?	☒	☐	☐	
• Do you have a documented procedure for the control of nonconforming product?	☒	☐	☐	
• Are nonconforming items identified, segregated, and controlled?	☒	☐	☐	
• When nonconforming product is corrected, is it subject to re-verification to demonstrate conformance to requirements?	☒	☐	☐	
• Do you seek customer approval when necessary regarding the disposition of nonconforming product?	☒	☐	☐	
• Do you maintain records of nonconforming product including its disposition?	☒	☐	☐	

Analysis of Data	Y	N	N/A	COMMENT
• Do you use process/product quality data to facilitate necessary actions and continual improvement?	☐	☒	☐	

Corrective Action	Y	N	N/A	COMMENT
• Do you have a documented procedure for corrective action?	☒	☐	☐	
• Are nonconformances evaluated to determine the root cause?	☒	☐	☐	
• Are corrective actions sufficient not only to correct the problem but also to prevent recurrence?	☒	☐	☐	
• Are corrective actions reviewed to assess effectiveness?	☒	☐	☐	
• Do you maintain records of corrective actions?	☒	☐	☐	
• Do you have a process for handling customer requested corrective actions?	☒	☐	☐	

DISTRIBUTOR PROCESSES ONLY - N/A☒ (Manufacturers check N/A)

	Y	N	N/A	COMMENT
• Are you a franchised Distributor?	☐	☐	☐	
• Are machines used for processing, packaging and inspections checked/calibrated periodically?	☐	☐	☐	
• Are age-controlled items and shelf life items current and identified?	☐	☐	☐	
• Are procedures used to stop the issuing of out-of-date shelf life items?	☐	☐	☐	
• Are shipping documents reviewed for accuracy, destination, and necessary requirements?	☐	☐	☐	
• Are there time limits, statute of limitations, or restrictions for the returning of defective products? (if so, describe in “Comments”)	☐	☐	☐	

Additional Area for Comments:
Akiwa Inc is our sole distributor in the America continent.